

Time Management is Life Management



When: Tuesday,
December 12th
9:00 am — 10:30 am

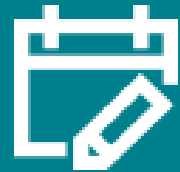
Where: Zoom—Virtual Live

Cost: \$29.00 per person

Instructor:

Tama-Lea Lorenzen

An award-winning speaker and entrepreneur, Tama-Lea Lorenzen has served as a presenter and educator for over 20 years. She loves sharing her passion for leadership, marketing and entrepreneurship. Taking theoretical information and making it applicable to daily life, participants describe her approach as “humorous and helpful in applying what you learn to your day-to-day.” Tama-Lea earned her B.S. in Business Management with an emphasis on Small Business Strategy and Entrepreneurship from Iowa State University and an M.B.A. from Clarke University.



To register for:

Class #89678

visit www.nicc.edu/solutions or
call 844.642.2338 ext. 1399
Pre-registration is required.

Refund Policy: If a class is cancelled by NICC, a full refund will be issued. No refund will be given if the participant cancels five business days or less prior to class start date. Note that some fees are not refundable.

There is always too much to do and not enough time to do it. An excellent time management strategy will resolve that dilemma. This class will teach you how to take control of your day so you can get more out of your time and your life by assessing your current use of time, identifying your priorities, increasing productivity and getting more done at work with less stress.

IowaWORKS

A proud partner of the AmericanJobCenter network

 **NORTHEAST IOWA
COMMUNITY COLLEGE**
Business and Community Solutions



An Equal Opportunity Employer/Program