

Apprenticeship Scholarship Application

**\$1,500
Scholarships
Available**

**Tools
Books
Travel**



Are you eligible?
Check out the requirements inside!

Due March 15, 2024



APPRENTICESHIP SCHOLARSHIP PROGRAM GUIDELINES

1. The purposes of the program are:

- A) To offer positive reinforcement and incentives to students who understand and show a commitment to developing the attitude and ability to be productive members of the tri-state area workforce;
- B) To build awareness in the community regarding high-wage, high-skill occupations where there is a demand for qualified workers in the tri-state area; and
- C) To offer scholarships to individuals seeking the education they need to prepare for skilled occupations where there is a demonstrated demand by employers in the tri-state area.

2. Eligible applicants are:

- A) The immediate family members (children, step children, foster children, underemployed/unemployed spouses) of individuals who are members of Dubuque Area Labor-Management Council member unions or who work for employers belonging to the Dubuque Area Labor-Management Council (see the back of the application for a full list);
- B) Employees/members of DALMC member organizations seeking to upgrade their skills (see the back of the application for a full list);
- C) The immediate family members or individuals employed at corporate sponsors of the scholarship program (see the back of the application for a full list);
- D) Youth and adults eligible for assistance under the Workforce Investment Act;
- E) Individuals in the military that have been honorably discharged and their immediate family members.
- F) Members of the Tech WORKS programs.
- G) Individuals that have completed an Opportunity Dubuque (certificate training) program and wish to further their education.

3. Not eligible are:

- A) **Post-graduate programs such as a masters or PhD; however you can apply for your undergraduate degree.**
- B) Individuals who have received this scholarship in the past.

- 4. Applicants must intend to become employed in either Dubuque, JoDaviess or Grant counties following the completion of their educational program, in the occupation identified in his/her application.

- 5. Assistance is available to applicants for program expenses incurred after July 1, 2024.

6. Guidelines for letters:

- A) One letter is required to document conduct and attendance history (absences and tardiness). **Do not send copies of school records.** Obtain a letter from a high school counselor, principal or other official who will summarize your record. Persons already enrolled in post-secondary education who cannot provide this documentation may secure such a letter from a current/recent employer.

B) One letter of recommendation is required from persons familiar with the applicant's potential to qualify for employment and succeed in his/her chosen occupation (individuals with first-hand experience of the applicant's classroom or job performance). Letter may not be from family members. The letter must be written on the letterhead of the institution of the person writing the letter, if applicable, and should indicate the person's title. Do not send more than two letters of recommendation and one letter of documentation.

- 7. No proof of individual or family financial need is required.
- 8. Applicants must show they are serious students. However, no proof of academic superiority, such as grade point average, is required. Do not include this information. ("B" and "C" students are encouraged to apply.)
- 9. The cover of the application must be the official form printed in this brochure. All paperwork must be submitted together. Do not have letters mailed separately. Incomplete applications or those which do not adhere to these guidelines will be returned without consideration.
- 10. Applicants offered assistance must sign a letter of understanding acknowledging the terms and conditions under which funds will be disbursed. This will include a recognition that the applicant must enroll in the program for which assistance is being provided.

Important dates:

Applications available	December 1, 2023
Application deadline	March 15, 2024
Recipients announced	May 1, 2024
Recognition dinner	November 26, 2024

The Council will award up to ten scholarships in the amount up to \$1,500 each.

WHERE YOU CAN GO FOR INFORMATION

Question B is very important. It counts for more than one-fourth of your score. For help in answering it, contact someone who directs the educational program at the school you attend or want to attend. Contact two Dubuque-area employers who hire people in this occupation. Look at websites such as the Labor Market Information section of www.iowaworkforce.org for information or FutureReadyIowa.gov.

2024 Apprenticeship Scholarship Program

Name _____ Phone _____
Address _____ E-mail _____
City/State/Zip _____ Age _____

Scholarship eligibility (check the requirement you meet for this scholarship)

- Immediate family member (child, step child, foster child, underemployed/unemployed spouses) of individuals who are members of Dubuque Area Labor-Management Council member unions or who work for employers belonging to the Dubuque Area Labor-Management Council (see back page for list of organizations)
- Current employee/member of DALMC member organization seeking to upgrade their skills (see back page for list of organizations)
- Immediate family member or individual employed at Scholarship Program sponsor (sponsors listed on back of application)
- Youth and adults **eligible** for assistance under the Workforce Investment Act
- Individual in the military that have been honorably discharged or their immediate family members
- Member of the Tech WORKS programs
- Completed an Opportunity Dubuque program and wish to further their education
- Member of a union apprenticeship program

Name(s) of parents/guardians/spouse and their company and/or union (if eligible for scholarship through parents/guardians/spouse's organization) _____

Name of employer if qualifying through employer _____

Career you are preparing for _____

Name of school/program you are/will be attending _____

When do you expect to complete or graduate from this program _____

Please respond to the following questions. Limit your application to no more than two pages, single-spaced. Put the letter for each question before your response. Do not refer to or include any attachments.

- A) Why are you interested in this occupation? What are your hopes and aspirations?
- B) What information have you gathered to show that there is a need for qualified workers in this occupation or field in the Tri-State area? Show how many openings there are or how many are expected. What level of starting (entry level) compensation is being offered to persons entering this field? Include both salary/wages and fringe benefits.
- C) What are you already doing to prepare for success in this occupation (for example, jobs, activities, classes)?
- D) How many absences are acceptable during school and/or work? Why?
- E) What is your record of participation in volunteer school and/or community service and/or activities, if any?

In addition to answering these questions, please gather and attach the following supporting materials:

- F) A letter from an official at the school you most recently attended or your most recent employer, documenting your conduct and attendance records. **Do not attach a school transcript.** (See Guideline 7-A.)
- G) One letter of recommendation from persons familiar with your potential for success in your chosen occupation (individuals with first-hand experience of your classroom or job performance). In addition to any other supporting information, this letter **must address your reliability and work habits.** Do not send more than two letters of recommendation. Do not submit letters from individuals who are relatives.

Send one copy of the application to:

Dubuque Area Labor-Management Council, P.O. Box 14, Dubuque, IA 52004-0014

All materials must be packaged together. Do not have letters mailed separately. Applications must be postmarked on or before March 15, 2024, or delivered to DALMC, 350 West 6th St., Suite 236, before 5 p.m. on March 15, 2024.

2024 Education Scholarship



JOHN DEERE

UAW LOCAL 94



DUBUQUE, IOWA



Rousselot



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Carpenters Local 678
Plumbers & Pipefitters, Local 23
Sheet Metal Workers Local 91

Additional DALMC members

A&G Electric Company
Alliant Energy
A.Y. McDonald Mfg. Co.
Bricklayers Local 3
City of Dubuque
Dubuque Community School District
Dubuque County
Dubuque Education Association
Dubuque Police Protection Association
Dubuque Stamping and Manufacturing
East Central Intergovernmental Assn.
Geisler Brothers
Hawkeye Electric
Heat and Frost Insulators Local 81
IBEW Local 204
Ironworkers Local 89
I.U.P.A.T. District Council 81
Kloeckner Metals
Laborers, Local 43
Millwrights, Local 2158
Modern
Moderfold
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National Electrical Contractors Association
Operating Engineers Local 234
Paulson Electric Company
Plumbers & Pipefitters, Local 125
Plumbers & Pipefitters, Local 25
Teamsters Local 120

United Auto Workers, Local 1391
Westphal & Company

Additional Associate Members

Dubuque Chamber of Commerce
Dubuque Building Trades
Friedman Financial Services
Greater Dubuque Development Corp
Loras College
Mechanical Contractors Assn. of Iowa
Medical Associates
Mercy Medical Center
MidWestOne Bank
Petrzelka & Breitbach
United Way of Dubuque Area Tri-States
Wellmark Blue Cross/Blue Shield of Iowa

